



**BOARD OF COMMISSIONERS MEETING  
of the  
PORT OF PALM BEACH DISTRICT**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 - 6921 (561-842-4201).**

**Regular Board of Commissioners Meeting  
4:00 p.m.  
Thursday, August 16, 2018**

One East 11th Street – 6th Floor  
Riviera Beach, Florida 33404-6921

**- THIS MEETING IS OPEN TO THE PUBLIC -**

Chair Jean L. Enright  
Vice-Chair Peyton W. McArthur  
Secretary/Treasurer Katherine M. Waldron  
Commissioner Blair J. Ciklin  
Commissioner Wayne M. Richards  
Executive Director Manuel Almira  
Port Attorney Gregory C. Picken

**I. REGULAR BOARD OF COMMISSIONERS MEETING**

**CIVILITY AND DECORUM:** The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.
- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

**A. CALL TO ORDER/ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. ATTORNEY/CLIENT EXECUTIVE SESSION**

Case No. 502017CA005376XXXXMB, pending in Circuit Court in and for Palm Beach County, Florida

Executive Session Attendees: Commissioner Blair J. Ciklin; Commissioner Jean L. Enright; Commissioner Peyton W. McArthur; Commissioner Wayne M. Richards; Commissioner Katherine M. Waldron; Executive Director Manuel Almira; Port Attorney Gregory C. Picken, Esq.; Port Attorney Donald Bicknell, Jr., Esq.; Court Reporter Susan Kruger

F.S. 286.011(8) allows the Board of Commissioners and the Port Director to meet in a Closed-Door Attorney/Client Session for the purpose of discussing strategy related to litigation.

The Chair shall announce:

- 1) The Attorney/Client Closed-Door Executive Session
- 2) The estimated length of time is 45 minutes
- 3) The names of the persons attending:
  - Commissioner Blair J. Ciklin
  - Commissioner Jean L. Enright
  - Commissioner Peyton W. McArthur
  - Commissioner Wayne M. Richards
  
  - Commissioner Katherine M. Waldron
  
  - Executive Director Manuel Almira
  
  - Port Attorney Gregory C. Picken, Esq.
  
  - Port Attorney Donald Bicknell, Jr., Esq.
  
  - Court Reporter Susan Kruger
- 4) Attendees of the Attorney/Client Closed-Door Executive Session will relocate from the Board Room to the Conference Room.

#### D. APPROVAL OF THE MINUTES

Documents:

[COVER SHEET.PDF](#)  
[7-19-18 REGULAR MEETING MINUTES.PDF](#)  
[07-26-18 EMERGENCY MEETING MINUTES.PDF](#)

#### E. ADDITIONS, DELETIONS, PRESENTATIONS, ANNOUNCEMENTS

#### F. CONSENT AGENDA

Documents:

[F CONSENT.PDF](#)

F.1. Financial Statements For June 2018

Documents:

[F-1 FIN STATEMENTS.PDF](#)

F.2. Financial Reports For June 2018

Documents:

[F-2 FIN REPORTS.PDF](#)

F.3. Cash And Investments For June 2018

Documents:

[F-3 CASH AND INVESTMENTS.PDF](#)

F.4. Accountant's Report For June 2018

Documents:

[F-4 ACCOUNTANTS REPORT.PDF](#)

F.5. Contract Renewals

Documents:

[F-5 CONTRACT RENEWALS.PDF](#)

F.6. Contract Report

Documents:

[F-6 CONTRACT REPORT.PDF](#)

F.7. Business Development

Documents:

[F-7 BUSN DEVELOPMENT.PDF](#)

F.8. Public Relations & Marketing

Documents:

[F-8 PUBLIC RELATIONS AND MARKETING.PDF](#)

F.9. Community Grants

Documents:

[F-9 COMMUNITY GRANTS.PDF](#)

F.10. Item For Ratification

Documents:

[F-10 ITEM FOR RATIFICATION.PDF](#)

F.11. Approval Of Southgate Complex Lease - Host Terminals, LLC

Documents:

[F-11 SOUTHGATE LEASE.PDF](#)

**G. DISTRICT REPORTS**

G.1. Executive Director's Report

Documents:

[G-1 ED REPORT.PDF](#)

G.2. Engineering Report

Documents:

[G-2 ENG REPORT.PDF](#)

G.3. Commissioner Report

Documents:

[G-4 COMM REPORT.PDF](#)

G.4. Governmental Affairs Report

Documents:

[G-3 GA REPORT.PDF](#)

**H. NEW BUSINESS**

H.1. Consideration Of Sister Port Agreement Between The Port Of Palm Beach And The Port Of Cap-Haitien

Documents:

[H-1 SISTER PORT AGREEMENT.PDF](#)

H.2. Approval Of District And Freight Tariffs

Documents:

[PORT TARIFF COVER SHEET 2018.PDF](#)  
[TARIFF NO 22.PDF](#)  
[RAIL TARIFF 8015 REVISED.PDF](#)

H.3. Consideration Of JPA #4 For On-Port Rail Expansion Project And Adoption Of Corresponding Resolution

Documents:

[H-3 JPA FOR RAIL EXPANSION.PDF](#)

H.4. Consideration And Selection Of Group Health Insurance Providers & Broker Of Record

Documents:

[H-4 HEALTH INSURANCE.PDF](#)

H.5. Approval Of General Insurance Renewal

Documents:

[H-5 INSURANCE RENEWAL.PDF](#)

I. OLD BUSINESS

I.1. Peanut Island Update

Documents:

[I-1 PEANUT ISLAND.PDF](#)

I.2. Approval Of Peanut Island Fumigation

Documents:

[I-2 PEANUT ISLAND FUMIGATION.PDF](#)

I.3. Award Of RFP For Food Service Provider

Documents:

[I-3 RFP FOR SERVICE PROVIDER.PDF](#)

J. COMMENTS FROM THE PUBLIC

K. COMMENTS FROM THE BOARD OF COMMISSIONERS

L. SET NEXT MEETING DATE

Regular Board of Commissioners Meeting – Thursday, September 20, 2018 –  
4:00 p.m.

M. ADJOURNMENT